



Committee Members Code of Conduct

This code of conduct applies to all Board and Committee Members of the Alamein Football Club (AFC) and sets out the minimum standard of conduct for those participating in Committee deliberations. Board and Committee Members are required to hold a current Working With Children Check and to Child Safety Webinar:

https://www.youtube.com/watch?v=V_T_ve2Yfqw

Board and Committee Members ensure that the club remains viable and effective in the present and for the future. They:

- a) Set the strategic direction of the club.
- b) Establish and maintain its core cultural values and ethical framework, including signing up to the tenets of the Victorian Child Safe Policy and the AFC Player Safe Policy.
- c) Ensure all reasonable steps are taken to protect members from abuse.
- d) Monitor its progress through operational reports, accounts and informal means.
- e) Accept ultimate responsibility for its management.

Board and Committee Members shall:

- a) Conduct themselves at all times in a manner that will positively promote and foster the image of the Club within the membership and the broader community.
- b) Treat all members of the Club with respect, even under provocation.
- c) Abide by the rules and conditions set down by the Club and by Football Victoria.
- d) Avoid actual or potential conflicts of interest. This requires:
 - i. Putting the Club ahead of their own interests.
 - ii. Disclosing and at relevant times pointing out to the committee any personal interests of any member that may give rise to a conflict.
 - iii. Where a conflict arises involving that member, at least not voting on the matter and at best leaving the meeting whilst the matter is being discussed.
- e) Keep confidential any information obtained in the course of their role as a Committee Member.
- f) Complete the Play by the Rules online training courses. <https://www.playbytherules.net.au/online-courses>

Committee Members are expected to:

- a) Take reasonable steps to monitor the activities of the Club.
- b) Acquire a working knowledge of the business of the Club.
- c) Remain informed of the Club's activities and assess the success or failure of these activities.
- d) Be familiar with the Club's financial position by regularly reviewing financial statements (Board Only)**
- e) Ask questions about the financial position where necessary or prudent. (Board Only)**

I _____ have read and agree to abide by this Code of Conduct

during my role as _____ with Alamein Football Club in Season

Signature _____ Date _____

References:

<https://www.playbytherules.net.au/online-courses>

Ratified by AFC Board April 2019

Next review date March 2020