



## Risk Management Policy

### POLICY

Alamein Football Club (AFC) has developed procedures to address risk mitigation and management. Risks are inherent in all aspects of Football and the AFC acknowledges the role of risk management as critical to the safe and controlled provision of the sport to players, officials and spectators.

The AFC is committed to managing risk and compliance in accordance with the process described in Football Victoria's Club Compliance Policy: [https://www.footballvictoria.com.au/sites/ffv/files/2018-12/By-Law\\_12\\_Club\\_Compliance.pdf](https://www.footballvictoria.com.au/sites/ffv/files/2018-12/By-Law_12_Club_Compliance.pdf)

This Standard requires the AFC risk management strategy is a systematic hierarchical driven process to identify, analyse, assess, communicate and treat risks that can adversely impact on the performance and standing of the organisation.

The range of risks that the Football Club needs to be prepared to deal with includes:

- Public & Professional Liability responsibilities
- Occupational Health & Safety responsibilities
- Financial Management
- Organisational Management and Operational practices

### PURPOSE

This policy outlines AFC procedures to effectively mitigate and control the risks associated with the Club's activities.

### IMPLEMENTATION

- a) The objectives of the policy are:
  - i. Identify, report and analyse the Club's liability associated with its range of risks
  - ii. Encourage the ongoing identification and reporting of potential risks
  - iii. Determine the magnitude of risks
  - iv. Develop, prioritise and implement ongoing plans and strategies to address risks
  - v. Promote and support risk management practices throughout the Club
  - vi. Gain organisational support for risk management undertakings
  - vii. Educate members on good risk management practices
  - viii. Minimise the cost of insurance claims and premiums
  - ix. Protect the Club's corporate image as a professional, responsible and ethical organisation
- b) The AFC Board shall be responsible for the the setting of strategic plans.
- c) The risk assessment analyses the exposures identified, quantifies the likelihood of certain events occurring and determines the consequences, both financial and operational. The following are provided as a guide:
  - i. Player Safety
  - ii. The playing surface, fences and goals.
  - iii. Sufficient qualified physio & coaches
  - iv. Medical checks on players
  - v. Team hygiene practices

- vi. Player change-room facilities
- vii. Emergency medical equipment
- viii. Availability / accessibility to emergency services
- ix. Official Safety
- x. Secure Referee rooms
- xi. Appoint Referee Marshalls
- d) Playing grounds – Operational:
  - i. Public viewing areas
  - ii. Vehicular movement and parking areas
  - iii. Public conveniences
  - iv. Crowd control
  - v. Food/beverage handling and selling areas
- e) General:
  - i. Money handling
  - ii. Player / Official valuables security
  - iii. Building security
- f) The AFC Board will prepare safe operating procedures for all areas identified as presenting any risk to the organisation; other aspects that may be included are: Emergency planning; Contractor management and Visiting Club management.
- g) It is incumbent on the AFC Board to review the performance of the risk management systems and changes which might affect it on an annual basis.
- h) Records are to be maintained for the following:
  - i. Hazard identification
  - ii. Risk assessments
  - iii. Accident / incidents
  - iv. Player health monitoring
- i) Working with Children Check:
  - i. All coaches, committee members, medical staff, volunteers who associate regularly with players must hold a current WWC Check (or official receipt demonstrating commencement of the process) that has been lodged and recorded by the club.
  - ii. Holders of a current Victorian Institute of Teaching (VIT) membership or serving members of the Victorian Police do not require a WWC, but must present their relevant documentation.

References:

<https://www.consumer.vic.gov.au/>

<https://vicsport.com.au/>

<https://www.nfplaw.org.au/>

<https://asic.gov.au/>

Ratified by AFC Board April 2019

Next review date March 2020